



# STUDENT FEES OTHER THAN TUITION FEES POLICY

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## 1.0 GUIDING PRINCIPLE

The intent of this policy is to gather under one heading all fees for services to the student, other than tuition fees, and to provide consistent and uniform interpretation throughout the College.

All proposed new fees for courses/programs are subject to change.

## 2.0 DEFINITIONS:

### **Application Fee**

Fee paid upon applying to the college to cover processing and assessment fees. Amounts vary depending on whether student is Canadian/Permanent Resident or an international student.

### **Building Access Card Fee**

The College provides ID cards (electronic and part of secured entry to building) to credential and non-credential students, and there is a fee associated with ID cards (and ID card replacements).

### **Confirmation Fee**

Fee paid to secure spot in the program after receiving an acceptance letter. Amounts vary depending on whether student is Canadian/Permanent Resident or an international student.

### **Credit**

A framework for valuing and measuring learning achievement within a course.

### **Emergency Health Insurance Fee**

Part of the confirmation fee for international students that covers the emergency health insurance plan.

### **FVA Materials Kit**

Mandatory kit with required materials for FVA Fredericton students.

### **Graduate Services Fee**

This fee covers convocation processing fees for graduating students. This is a one-time fee charged during the first year of a student's program.

### **Student Association Health & Dental Fee**

Fee that covers participation in the Student Association's health and dental plans. Students are required to opt out of this plan before the specified deadline if they have external coverage.

### **Student Association (SA) Fee**

This fee is set by the SA at the College, in consultation with Student Services. This fee is mandatory for students and includes the transit bus fee. The fees are collected by the College for the SA and for the city to pay for the transit program.

### **Studio Fees**

Studio fees are charged to students for various materials and consumables used during a program and for the upkeep and maintenance of studio equipment and facilities.

### **Technology Fee**

This fee is collected by the College from students to cover common software and other support service costs during the program period, as appropriate.

## **3.0 WORKFLOW**

### **3.1 Compulsory Fees**

Students, both credential and non-credential, must pay compulsory fees in addition to their regular tuition fees. Compulsory fees are non-refundable, mandatory fees collected by the College for different purposes. Compulsory fees vary depending on the student type and program.

Fees are subject to change at any time due to inflation and other supply change logistics.

Compulsory fees are fees on top of regular tuition fees.

### **3.2 Foundation Visual Arts, Fredericton**

Foundation Visual Arts (Fredericton) compulsory fees include:

- Application Fee (Domestic)
- Application Fee (International)
- Confirmation Fee
- Building Access Card
- Emergency Health Insurance Fee (for international students)
- Student Association Dental Insurance
- Student Association Health Insurance
- Student Association Fee

- Graduate Services Fee
- Studio Fee
- Technology Fee
- FVA Materials Kit

### **3.3 Foundation Visual Arts, Online**

Foundation Visual Arts (Online) compulsory fees include:

- Application Fee (Domestic)
- Application Fee (International)
- Confirmation Fee
- Student Association Dental Insurance (only for students within Canada)
- Student Association Health Insurance (only for students within Canada)
- Graduate Services Fee
- Technology Fee
- Studio Fees

### **3.4 Foundation Visual Arts, Saint John**

Foundation Visual Arts (Saint John) compulsory fees include:

- Application Fee (Domestic)
- Application Fee (International)
- Confirmation Fee
- Building Access Card
- Emergency Health Insurance Fee
- Student Association Dental Insurance
- Student Association Health Insurance
- Graduate Services Fee
- Studio Fee
- Technology Fee

### **3.5 Diploma Programs**

- Application Fee (Domestic)
- Application Fee (International)
- Confirmation Fee
- Building Access Card
- Emergency Health Insurance Fee (for international students)
- Student Association Dental Insurance
- Student Association Health Insurance
- Student Association Fee
- Graduate Services Fee
- Technology Fee

- Studio Fee

### **3.6 Advanced Studio Practice**

- Application Fee (Domestic)
- Application Fee (International)
- Confirmation Fee
- Building Access Card
- Emergency Health Insurance Fee (for international students)
- Student Association Dental Insurance
- Student Association Health Insurance
- Student Association Fee
- Graduate Services Fee
- Technology Fee
- Studio Fee

### **3.7 Studio Fee**

Studio fees are charged to students for various materials used during a program. Studio fees are included in the compulsory fees. This fee is non-refundable. The studio fees play a pivotal role in sustaining the provision of top-tier materials, maintaining specialized equipment, and fostering the development of well-equipped studio spaces, all of which are indispensable for nurturing a dynamic and immersive hands-on learning environment at the college.

Studio fees vary depending on the program.

### **3.8 ASP Studio Fee**

ASP students pay studio fees for the program they are enrolled in.

## **4.0 PRIOR LEARNING RECOGNITION FEES**

### **4.1 Transfer of credits:**

There is no fee for the PLAR service in the case of credit transfers.

### **4.2 Experiential Learning**

The assessment and demonstration of experiential learning may result in some costs for the training institution in materials or honorariums for experts or qualified persons. The College has set a base rate of \$50 per Credit (See Definition), up to a maximum of \$400 per academic year.

### **4.3 Tests for according credits**

When tests are used, at the beginning of a session, for the purpose of according credits, there is no fee to the student.

### **4.4 Publishing Fees**

Updated fees are posted on the NBCCD website under [Tuition & Fees](#).

#### **4.5 Refund Policy**

Compulsory fees (including studio fees) are non-refundable. Compulsory fees are an integral component of our institution's financial structure, allocated to support various academic and extracurricular activities, maintain facilities, and ensure the delivery of specialized services. These fees are non-refundable to emphasize our dedication to providing a robust educational experience and to responsibly manage the allocation of resources.

#### **4.6 Extenuating Circumstances**

International students who receive a study permit rejection and have paid their confirmation and emergency health insurance fee, may request a refund on compassionate grounds. This refund request must be accompanied by a copy of the study permit refusal and must be requested before the end of the second week of classes.

#### **RELATED POLICIES**

[Tuition Fees Policy](#)

**Policy Custodian:** Victor Toki