entures Frequently Asked Questions

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<u>Online</u>

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In-person

Where do in-person classes take place? What do I need to bring to the in-person course? What happens if a class for my workshop is cancelled?

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Is there a minimum age to participate? Our minimum age to participate is 16.

Can I get a refund if I am no longer able to attend the workshop?

If a request for a refund is made 14 days before the course begins, a 94% refund will be granted. Approximately 6% will be kept to cover the Eventbrite service fee.

If a request for a refund is made between 8 and 13 days before the course begins, a 50% refund will be granted.

If a request for a refund is made seven days or fewer before the beginning of a course a refund will not be granted.

In the event that a participant cannot attend an in-person course due to illness, they can receive an EdVentures voucher for 75% of the value of their course that can pay towards another class in the future. The participant will need to notify the EdVentures Coordinator before the course begins.

What happens if the whole workshop I signed up for is cancelled?

If a workshop is cancelled due to unforeseen circumstances or low enrolment, a 100% refund will be granted to registered participants.

How do I sign up for a workshop?

All course registrations take place through Eventbrite at edventures.ca. Our classes have limited seats so early registration is encouraged. Registration will close either two or three weeks before the start date of the course depending on the materials required to participate.

<u>Online</u>

What do online courses look like?

Our online courses consist of two hours of live instruction each week (or each day for weekend courses), as well as access to handouts and other digital resources provided within the course's Google Classroom. With classes of no more than 15 participants, there will be opportunities to share with, learn from and interact with your classmates. Participants may be expected to spend an additional hour or two on their projects outside of class time.

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If I'm taking an online course, what do I need for materials?

Participants will be required to source their own materials for the course. Read the materials list carefully and make sure you will be able to acquire the items necessary to participate.

What is Google Classroom and how do I access it?

Approximately one week before your course you will receive access to an firstnamelastname@nbccd.ca gmail account and password. Your instructor will invite you via your new email to the Google Classroom.

If my course is online, do I need to attend all my classes at the same time they are livestreamed?

All classes will be recorded for later viewing, but we highly recommend attending class at the scheduled time in order to get the most out of the learning experience. Inform your instructor in advance if you will be unable to attend a session.

In-person

Where do in-person classes take place?

In-person classes are located at the New Brunswick College of Craft & Design in downtown Fredericton, at 457 Queen St.

What do I need to bring to an in-person course?

You may need to pay a material fee and/or bring additional items to the course. Please read the course description for details. Material fees will need to be paid to the instructor, in cash, at the beginning of the course. Some materials may also be purchased from the NBCCD store.

What happens if a class for my workshop is cancelled?

Taking a weekend workshop?

- In-person classes will not be cancelled unless weather conditions are quite serious.
- If class is cancelled due to weather the course will be moved to the following weekend (unless otherwise specified). In certain circumstances a class can be postponed by up to an hour. This is determined by the instructor and the EdVentures Coordinator. In this case it is the instructor's responsibility to get in touch with each of the participants.

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Taking a multi-day/week workshop?

- An additional make-up class will be tacked on to the end of your course should a class cancellation occur.
- If NBCCD's regular classes are cancelled, EdVentures classes will be as well. This will be posted on <u>NBCCD's facebook page</u>. An instructor may make a call to cancel their class due to weather. In that case you will be contacted directly by your instructor.
- When it comes to March Break, it is up to the discretion of the instructor to postpone the class. If the majority of the class will not be able to attend, the instructor is able to cancel that class and add an additional class at the end of the workshop.